

**UNIT PENTADBIRAN & PENGURUSAN SUMBER MANUSIA**

**JABATAN BENDAHARI**

**BORANG PERMOHONAN PEMBELIAN BEKALAN/PERKHIDMATAN**

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| **BIL** | **NAMA PEMBEKAL** | **PERKARA** | **KUANTITI** | **HARGA SEUNIT (RM)** | **SST** | **JUMLAH**  **(RM)** |
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|  | **JUMLAH BESAR** | | | |  |  |

**CATATAN:**

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**Pemohon:** **Perakuan Ketua Bahagian/Ketua Unit:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nama: …………………………………………………………….. Nama: ……………………………………………

Bahagian/Unit: ……………………………………………….. Bahagian/Unit: ………………………………

Tarikh: ……………………………………………………………. Tarikh: ……………………………………………

UNTUK TINDAKAN UPPSM

**Disemak & disahkan oleh:** **Diluluskan oleh:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nama: Norfazlini binti Muhamad Razali Nama: …………………………………………….

Jawatan: Pembantu Tadbir (P/O) – N19 Jawatan: …………………………………………

Tarikh: Tarikh: …………………………………………….

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| **No. rujukan pembayaran: ……………………………………………………………………………………………………**  **No. invois: …………………………………………………………………………………………………………………………..**  **Tarikh invoice: ……………………………………………………………………………………………………………………** |

**\*Borang ini dicetak dalam warna biru.**